



U.S. Service Academy Applicant Nomination Checklist

Please return your application package, including this checklist and all required documentation to my office on or before **Friday, November 15, 2013**.

With the exception of your high school/college transcripts, official SAT/ACT test scores and a list of your fall high school classes, this application package must be complete when submitted.

You will receive written confirmation from my office upon our receipt of your application package. It is your responsibility to ensure any pending items are sent directly to my office and received before the deadline.

CHECKLIST

Please check off all enclosed items:

- ☐ US Service Academy Congressional Nomination Application Checklist
- ☐ Completed US Service Academy Congressional Nomination Application
- ☐ Letter **recommendation from a teacher**
(Sealed in an envelope with signature of writer across the seal and sent directly to the Congressman)
- ☐ Letter of **recommendation from a community leader**
(Sealed in an envelope with signature of writer across the seal and sent directly to the Congressman)
- ☐ High School Transcript showing 11th grade grades and cumulative GPA
- ☐ Senior (fall) class schedule
- ☐ Official SAT/ACT scores
- ☐ College Transcript (if applicable)

**Return package to
Ms. Mary Giordano
Office of Congressman James Moran
333 N. Fairfax Street
Alexandria, VA 22314
(703) 971-4700**